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**Terms of Reference  
CHS Learning Trust:  
Local Governing Body  
Ref: G003**

<b>Document Control</b>	
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CHS Learning Trust (*previously: Chorlton High School*) is a Cooperative Multi Academy Trust  
Registered in England and Wales number 08321679. Registered Office: Nell Lane, Chorlton, Manchester, M21 7SL

## Constitution

1. The constitution of the Governing Body, the conduct of Governing Body meetings and related matters (such as the number required for a meeting to be quorate and the creation of and delegation to sub-committees) are governed by the CHS Learning Trust Articles of Association.

## Objects and General Function

2. Restrictions to The Objects of the Academy Trust and the Powers which may be exercised in furtherance of them are set out in the CHS Learning Trust Articles of Association.

3. Subject to the paragraph above, the Governing Body shall exercise its functions with a view to fulfilling a largely strategic role in the running of the school. A strategic role means the governors decide what they want the school to achieve, set the strategic framework for getting there and monitor progress towards these aims. This means:

- setting suitable aims and objectives, agreeing policies, targets and priorities and monitoring and reviewing aims, objectives, and whether the policies, targets and priorities are being achieved.
- subject to the provisions of the Articles of Association, the School Development Plan, along with agreed policies, will generally provide the strategic framework.

4. The Governing Body will monitor and evaluate progress in the school towards achievement of the aims and objectives set and regularly review the strategic framework for the school in the light of that progress.

## Role of Governing Body and Head teacher

5. As "lead professional" the Head Teacher will be responsible for:

- leading the school towards the set targets
- formulating and implementing the policies, and
- discharging many responsibilities on the Governing Body's behalf, as well as for discharging responsibilities imposed directly on him or her.

6. The Head Teacher will give the Governing Body enough information for the governors to feel confident that those delegated responsibilities - and the Head Teacher's own responsibilities - have been met.

7. The Governing Body will ensure it receives enough information and evidence to allow it to monitor the school's achievements and progress. In addition to information supplied by the Head Teacher, other sources of information will include/be obtained through:

- governor involvement as lead governors for particular areas
- involvement in school events
- presentations etc. by members of staff to the Full Governing Body and to sub-committees
- involvement in interview panels
- critical consideration of data such as RaiseOnline (usually at sub-committee level)

8. The Governing Body shall act as “critical friend” to the Head Teacher; that is to say, it will support the Head Teacher in the performance of his/her functions and give him/her constructive criticism.

### Principles of Conduct

9. The Governing Body, in exercising its functions, will conduct itself at all times in line with the Trust Code of Conduct for Local Governing Bodies (G002).

### Particular Responsibilities

10. The Governing Body will endeavour to ensure that the school:

- offers a broad and balanced curriculum that best suits the needs, abilities and aspirations of all students, including those with Special Educational Needs, from years 7-13.
- offers a holistic education recognising the importance and impact of extra-curricular activities both within the academic curriculum and beyond.
- maintains and continues to develop the school through a strong pastoral system.
- works with the families of its students to foster positive home, school and community relationships.
- continues its development as an outward facing establishment through continuing to build on its links and partnerships within and beyond the local community
- ensures that teaching and learning is of the highest quality.
- maintains and supports a work force that is well motivated and committed to every child and staff member achieving their full potential.
- appoints the most appropriate staff for each post and continues their professional development through training and sharing of good practice.
- operates from a financially secure basis; raising funds where appropriate and ensuring best value is applied to all spending.
- maintains and develops further the school so that it can deliver education in a safe and secure environment which has regard to sustainability as a guiding principle in resource decisions.
- maintains good employment practices and seeks to maintain positive relationships with the professional associations.

12. The Governing Body will delegate powers as appropriate to relevant sub-committees:

- Resource Committee
- Standards Committee
- Pay Committee
- Hearing Committee
- Appeals Committee

13. The Governing Body will delegate responsibility to the Chair of the Local Governing Body for those activities where urgent matters arise.

14. Any change to these terms of reference must be agreed by the Academy Trust.